



Roco Quick Reference Checklist for Entrant, Attendant & Entry Supervisor

| KEY DUTIES & RESPONSIBILITIES | | | | (v) = OSHA Required (†) = Back-up Role Recommended |
|--|---------|-----------|------------|---|
| PRE-ENTRY: | ENTRANT | ATTENDANT | SUPERVISOR | |
| a) Knows the hazards of the entry – including mode, symptoms and consequences of exposure. | v | v | v | |
| b) Knows the possible behavioral effects of hazard exposure to entrants. | | v | | |
| c) Verifies rescue services are available and that the means for summoning are operable. | † | † | v | |
| d) Knows how to use required equipment including PPE, monitoring, communications, non-entry rescue, etc. | v | v | | |
| e) Allows entrant/representative to observe pre-entry/subsequent testing or monitoring results. | | † | v | |
| f) Verifies completeness of permit including appropriate testing, procedures and equipment before endorsing the permit and authorizing entry to begin. | | | v | |
| DURING ENTRY: | | | | |
| a) Maintains regular contact with attendant. | v | | | |
| b) Alerts entrant/attendant upon any warning sign/symptom of exposure to a dangerous situation, or a prohibited condition. | v | v | | |
| c) Exits immediately given an order, an alarm, or other hazardous condition. | v | | | |
| d) Conducts periodic or continuous ¹ air monitoring. [¹ As required by 1926 AA.] | v | v | † | |
| e) Remains outside the permit space during entry operations until relieved by another attendant. | | v | | |
| f) Performs no duties that might interfere with the primary duty to monitor and protect entrants. | | v | | |
| g) Warns unauthorized persons to stay away from the permit space; or to exit space if they have entered. | | v | † | |
| h) Maintains an accurate, continuous count and identity of authorized entrants in the space. | | v | | |
| i) Communicates with entrants, monitors their status, and orders entrants to evacuate as required. | | v | | |
| j) Monitors activities inside/outside the space to determine if safe for entrants to remain in the space. | | v | † | |
| k) Summons rescue and other emergency services. | | v | † | |
| l) Performs non-entry rescue as specified; or entry rescue only if specified, trained, equipped and is relieved by another qualified attendant. | | v | † | |
| m) Informs entrants and entry supervisor if unauthorized persons have entered the space. | | v | | |
| n) Removes unauthorized individuals who enter or attempt to enter space. | | | v | |
| o) Determines that entry operations remain consistent with terms of the entry permit. | † | † | v | |
| p) Terminates entry/cancels permit if prohibited condition arises during entry. | | | v | |
| POST-ENTRY: | | | | |
| a) Confirms that all entrants have exited the space. | | v | v | |
| b) Terminates ² entry/cancels permit when entry is completed. [² Can be suspended under 1926 AA if a prohibited condition is found that does not present a new hazard.] | | | v | |

[†]Suggested as a knowledgeable back-up who is prepared to act if authorized to do so.

Notice: This chart is offered as a Quick Reference Guide only. It is important to review regulations in their entirety.

Resources: OSHA 1910.146(h)(i)(j); 1926 Subpart AA; etraintoday.com/blog ©2018 Roco Rescue, Inc. (09/18)